

AGENDA

Meeting of the Indiana Lobby Registration Commission

July 17, 2009

10 W. Market Street, Room 301

Indianapolis, IN 46204

10:00 a.m.

1. **Call to order by Chairman.**
2. **Review and approval of minutes of May 1, 2009 public meeting.**
3. **Discussion regarding formal advisory opinion procedure and informal advisory guidance procedure.**
 - Current written policy re: Formal Advisory Opinion Procedure
 - Current policy, custom and practice re: informal guidance issued by Executive Director
 - Examples of informal guidance issued by Executive Director
4. **Discussion regarding mandatory e-file project.**
 - Executive Branch Lobbying e-filing rules example and paperwork requirements
 - Overview of Administrative Rules Procedures
 - Proposed plan of action and time-line
5. **Discussion of possible ex-parte communications policy regarding communications between lobbyists and ILRC commissioners on pending matters.**
 - IGC rules example
 - IURC rules example
 - Other supporting examples
6. **Discussion of request for Formal Guidance:**
 - Rep. Win Moses: What is the definition of “gift”?
 - Altria: Various questions relating to reporting obligations.
7. **Executive Director’s Report:**
 - audit update
 - year-end budget report (FY 2008-2009)
 - lobbyist expenditures update

- ILRC revenue history report
- FY 09-10 & FY 10-11 budget appropriations
- legislation update
- new web site unveiling
- lease/property tax issue
- data base issues and resolutions
- presentation of ILRC employee manual (distributed to commissioners at meeting for formal discussion and possible vote at next public meeting)

8. Public Comments.

9. Adjournment.